

## POSITION DESCRIPTION

<p><b>Tūranga Mahi:</b> Kairauhī ā-Kaupapa  <b>Tari:</b> Collections and Research  <b>Momo tūranga:</b> He tūranga ukiuki mō tētahi wā</p>	<p><b>I raro i te:</b> Kaiārahi o Documentary Heritage  <b>Ngā Kaimahi:</b> Karekau  <b>Te rā:</b> Hānuere 2023</p>
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### Mō te Whare Taonga

Ko Tāmaki Paenga Hira te whare taonga nui katoa o Aotearoa, neke atu i te 4.5 miriona te nui o ngā taonga e tiakina ana e tēnei whare. Ko te whare whakamaumahara o Tāmaki Makaurau tēnei, ko te whare rangahau tino tawhito katoa o Aotearoa, he whare mātauranga, waihoki he tauranga matua tēnei mā te hunga tāpoi. Kei te takiwā o te 280 te nui o ngā kaimahi, neke atu i te 300 ngā tūao e hāpai ana i a mātou.

He whare manaaki, he whare atawhai a Tāmaki Paenga Hira. Ka manaakihia ngā momo tāngata rerekē, ka poipoi mātou i te tikanga-ruatanga i runga anō i ngā kōrero a ā mātou rautaki, arā, ko Teu le Vā me He Korahi Māori. He nui anō ngā hua papai e whakawhiwhia ana ki ngā kaimahi pērā i ngā whakaritenga ngāwari mō te mahi me ngā rā whakatā, ngā momo inehua, otirā, kua whakanuia tō mātou hōtaka hauora ki tētahi tohu.

### Te Kaupapa me te Horopaki

Ko tā te Kairauhī ā-Kaupapa, Mātauranga Māori, he whakawhanake i ngā kōrero mō ngā taiwhanga, ngā whakaaturanga, ngā kaupapa tūmatawhānui, ngā whakaputanga, me te huhua o ngā momo paepae kōrero.

Ko te aronga o tēnei tūranga, ko te whakawhanaketanga o te taiwhanga o Toitū Te Taiao, ā, ko te mātauranga Māori me te mātauranga taketake te tūāpapa.

He mana tō ngāi kairauhī, ka mutu, he awenga nui tō tāna mahi i te tirohanga nō roto, nō waho hoki; me hohe, me ngaio, me ngākaupai. Me matua kairangi te mahi whakawhiwhiti kōrero ki ngā tāngata rerekē o te marea, ngā iwi, ngā hoa ngaio, ngā tīma i te whare taonga, te whare taonga whānui tonu hoki.

He kaitiaki, he kairauhī hoki te tīma Documentary Heritage i ngā tuhinga hītori, ā, ka mahi tahi ki ngā mātanga o te rāngai GLAM, ngā whare mātauranga, Ngā Wānanga, me ngā haporī Māori. Kei raro tēnei tūranga i te kaiārahi o Documentary Heritage, ā, kei roto i te tari Collections & Research. He wāhi tikanga-rua tēnei, ā, me hāpai ngā mātāpono o He Korahi Māori me Teu Le Vā.

## Ngā Kawenga Takohanga

	Ngā hua
Whakawhanake taiwhanga, whakaaturanga hoki	<ul style="list-style-type: none"> <li>• Māna ngā kōrero e whakahaere e pā ana ki ngā mātauranga Māori</li> <li>• Ka hāpai i te whakatutukitanga o te Content and Engagement Masterplan and Strategy, me te whai wāhitanga a He Korahi Māori me ngā mātauranga Māori i ngā kaupapa whakahou taiwhanga</li> <li>• Ka whakaū haere i te mana o ngā mātauranga Māori i roto i ngā taiwhanga.</li> </ul>
Whai wāhitanga	<ul style="list-style-type: none"> <li>• Ka whakawhanake i ngā kōrero e pā ana ki ngā mātauranga Māori mō ngā hunga mātakitaki rerekē kei roto i ngā taiwhanga, ngā whakaaturanga, kōrero tuihono, tānga, me ngā kaupapa tūmatawhānui pēnei i ngā kauhau, ngā kōrero, ngā whakaahua, ngā patapatai, ngā kiriata, me ngā rangitaki.</li> <li>• Ka whai wāhi atu ki ngā mātanga nō roto, nō waho hoki o te whare taonga hei kanohi hōmiromiro o te tika o te kaupapa.</li> <li>• Ka hāpai i te whakawhanaketanga o ngā huarahi ā-tinana, ā-matihiko anō hoki mō te whakahono i te hunga mātakitaki ki ngā kohinga.</li> </ul>
Rangahau	<ul style="list-style-type: none"> <li>• Rangahaua te ao o te Mātauranga, me te ao tūroa whānui.</li> <li>• Ka mahi tahi me ngā hoa rangahau ki te whai mātauranga mō te kohinga taonga ki te tuku i ngā hua puta noa kia pai ake te rongo o te whare taonga, ki konei ki tāwāhi anō hoki.</li> <li>• Ka tautoko i te whakamahinga o ngā hua o te rangahau ki ngā kōrero mō ngā taiwhanga, tae noa hoki ki ngā wānanga, nga hautaka, ngā pukapuka, ngā hui, ngā kauhau ki roto ki waho hoki i ngā pae kōrero.</li> </ul>
Whakawhanake Kohinga	<ul style="list-style-type: none"> <li>• Ka tautoko i ngā whakakaupapatanga o ngā āheinga mō te whakawhanake kohinga e eke ai te whakaputa ki ngā taiwhanga hou.</li> </ul>
Ngā mahi tahinga ngaio	<ul style="list-style-type: none"> <li>• Mahi tahi ki ngā Whare Taonga, ngā Wānanga, ngā Whare Wānanga, ngā iwi, me ngā tangata whaipānga nō te hāpori</li> <li>• Mahi tahi ki ngā mōhio e akiaki ana i te mahinga tahitanga ā-rohe, ā-motu mō te whakawhanaketanga o ngā kōrero mō ngā taiwhanga, ngā whakaaturanga me ngā kaupapa tūmatawhānui</li> <li>• Whai hononga whaihua ki te iwi Māori kia whai mōhiotanga, māramatanga hoki e pā ana ki ngā mana whenua me ngā mātāwaka nō roto o Tāmaki Makaurau</li> </ul>
Ētahi atu mahi	<ul style="list-style-type: none"> <li>• Ko ētahi atu haepapatanga kāore i tēnei tuhinga, me eke rawa ki</li> </ul>

	te taumata, engari kāore ēnei e nui atu i te taumata o tō momo tūranga
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## Hononga Whakahirahira

### Ā-waho

- Ngā mātanga o ngā mātauranga Māori
- Ngā mana whenua, ngā iwi, me ngā hapū o Tāmaki Makaurau, o Aotearoa whānui hoki
- Ngā Wānanga me ngā whare wānanga

### Ā-roto

- Ngā kairauhī me ngā kaimahi kohinga i te tari Collections and Research Directorate
- Ētahi atu tari pēnei i Exhibitions, Learning and Public Programmes, Māori Development
- Taumata ā-iwi, Executive team, Kaimahi Māori

## Ngā Kawatau

### Me hāpai te hauora me te noho haumaruru i te wāhi mahi

- E hāpai ana i tōna ake hauora me tana noho haumaruru, ā, e whai ana ia i ngā mahi tika kia kore tētahi raru e pā ki a ia, ki ētahi atu rānei.
- E whai ana i ngā tohutohu, i ngā kaupapa here, me ngā tukanga e pā ana ki te whakatutukinga o ngā mahi i raro i te haumaruru me te hauora
- E mārama ana, e whai ana hoki i ngā tukanga e pā ana ki ngā take ohotata me te whakarereanga tōtika i te whare.
- Ka kōrero mō ngā take e pā ana ki te hauora me te noho haumaruru e whaipānga ana ki a rātou ki ō rātou hoamahi
- E tautuhi ana, e whakamōhio atu ana i ngā take mōrearea i te wāhi mahi ki te tangata tōtika.
- E tāpai ana i ōna whakaaro e pā ana ki te whakapikinga ake o te noho hauora me te noho haumaruru i te wāhi mahi.

### Te mōhiotanga mō ngā tikanga ā-iwi

- E kaha ana te whai mōhiotanga, ki te whakapāpā atu ki te huhua o ngā iwi, ki ā rātou tikanga me ā rātou kōrero tuku iho ki roto o Tāmaki Makaurau, i raro i ngā āhuatanga o He Korahi Māori me Teu Le Vā.
- E mārama ana, e kitea ana tōna mōhiotanga mō ngā ariā me te whakatinanatanga o te Tiriti o Waitangi me ngā pānga ki ngā mahi a te Whare Taonga
- E kitea ana tōna mōhiotanga ki ngā kawenga motuhake o te Whare Taonga e hāngai ana ki ngā iwi o Tāmaki Makaurau, ā, kei te whai wāhi mai ki te

whanaketanga o te whare mai i tētahi whare tātāmi ki tētahi whare taonga o āpōpō.

### **Ngā mahi ā-hiko**

- Ko te nuinga o ngā tūranga mahi i te whare taonga nei e whirinaki ana i te ao matihiko e tutuki ai te wāhi ki a ia, ka mutu, ka whakamahia e mātou te hangarau hei auaha, hei pupuri, hei tiaki, hei whakamahi, hei tuari atu hoki.

### **Kei te whakangungu i a ia anō mō āna mahi ināianei, mō ngā rā e haere mai ana hoki**

- Kei te whakapakarihia te mātauranga me ngā pūkenga, kei te whakapūmauhia ēnā āhuetanga kia tutuki pai ai ngā mahi a tēnei tūranga.

## **He Waka Eke Noa – Ngā Uara me ngā Whanonga**

Kei te whakaahua te kōrero o ‘He Waka Eke Noa’ i tō mātou āhuetanga motuhake, ā, koia hoki te hōhonutanga o te kaupapa o He Korahi Māori me Teu Le Vā e kōkiri ana i ō mātou whiriwhiringa whakaaro, i ā mātou mahi me ō mātou kare ā-roto i roto i ō mātou tūranga hei kaimahi o Tāmaki Paenga Hira. Ko te tūāpapa tēnei e tū ai ngā pou o tēnei whare, e whakatakoto ana i ngā tikanga whakahaere a ā mātou rangatira, i ngā whanonga tōtika me te āhua o ā mātou mahitahi ki a mātou anō, ki ngā manuhiri me ngā hāpori

- **Tuturu** – Mōhio ki te kaupapa, whakatinanahia ngā uara,
- **Mātāmua ko te Kiritaki** – Whai maumahara pai mō te katoa
- **Whakaute** – Whakaute i te tikanga-ruatanga
- **Hononga** – Hononga ki te katoa
- **Te Mānuka** – Hīkina te mānuka o āheinga

## **Ngā Āheinga Matua**

### **Manaakitanga**

- Me manaaki ngā hoa mahi, kaua e upoko mārō ina hapa tētahi atu.

### **Mātāmua ko te Kiritaki**

- Me āwhina te tangata ahakoa te aha.

### **Manawaroa**

- Kaua e manawa kiore ki ngā wero, me manawaroa.

### **Hononga**

- E whakatauiria ana i te mahinga tahitanga hei painga mō te katoa.

### **Whakaute**

- E ngākau titikaha ana kia whakakore i ngā tirohanga tauivi mō te tangata me ngā taonga, ā, e kaingākau ana ki ngā whakaaro me ngā mātauranga taketake.

### **Papatanga**

- E papanga ana ki a rātou anō me te pai o ā rātou mahi, he pai hoki ki ngā whakahokinga kōrero māna anō e kimi.

### **Kauawhi**

- Whakautehia te tangata kia taea ai e rātou te whakapuaki a rātou anō

## **Ētahi atu Āheitanga**

E angitū ai koe, me whai ēnei āhuatanga:

Ka ū ki ngā mahi

- E mārama ana ki ngā whāinga o te kotahi, o te katoa anō hoki, ā, kei te whai kia whakatutukihia ērā whāinga

Auaha

- Ka ruku hōhonu ki āna mahi, ka tipu whakaaro hou, ka tukuna atu ai.

Mahinga tahitanga

- E hāpai ana i ngā whakaaro o tētahi atu.
- Mātāmua ko ō te takitini, mātāmuri ko ō te takitahi.
- E hāpai ana i te whakaponohia mai a tangata kē atu, e whakaponohia ana ō rātou ngākau pono.
- Ka ū kia whai wāhi ngā hapori e whaipānga ana, me te tautoko i a rātou ki te tutuki i ā rātou wawata.
- Me whakaponohia ia, ka taea e te tangata ōna ake whakaaro te whakataua, me te mōhio ki ngā wā kāore e tika ana ki whai wāhi atu ia.

Pono

- He pai ki te whakahoki kōrero, māna anō e whai; ka whakarongo me te kore e whakahē.
- Ka ū ki ngā takohanga ki te whai hononga pai i te wāhi mahi.
- Ka uua rawa ana ngā mahi, ka pātaitia tētahi atu ki te tautoko i a ia.
- Mā te tika me te pono hei ārahi, me aroha tētahi ki tētahi.
- Māna anō ōna papanga e hāpai ki āna mahi, me te ū ki tāna i oati ai
- Ka hāpai i ngā kōrero pai mō ngā mahi, ngā manuhiri, me te ahurea o te whare taonga, ka karoa hoki ngā kōhimuhimu
- He kaitautoko, he māngai hoki mō te whare taonga, ki roto, ki waho anō hoki.
- Ka aro ki ngā raru me te tere o tana kaupare atu.
- Ka ū ki ōna papanga, ka whākina hoki ngā hē.

### Ngā Pūkenga me Ngā Wheako

- He tohu nō tētahi whare wānanga, he mahi rānei e hāngai ana ki te Mātauranga Māori
- Kua whai hononga ki ngā hoa me ngā ngaio e taunga ana ki ngā hapori Māori
- He kairangi ki te whakawhiti whakaaro ā-tuhi, ka kitea hoki tana pūkenga ki te tuhi kōrero mō te hunga mātauranga, me te marea.
- He kairangi ki te kōrerorero, ki te kauhau hoki ki ngā tāngata rerekē
- He mōhio ki ngā tikanga Māori
- Ka whakaaturia tana mōhio ki ngā mahi kairauhī me ngā mahi whakawhanake whakaaturanga
- He kairangi te whakahaere me te whakahuihui i te tangata kia eke ki te taumata me te mahi tahi ki ngā tāngata rerekē
- He kairangi te ū ki te wā i whakaritea ai, me te whakarite kaupapa

### Ngā Āhukatanga Whaiaro

E angitū ai koe me whai ēnei pūkenga

- He pūkenga ki te mahi tahi, ā-tīma anō hoki.
- He mauritū, he ngaio, he pono, he ngākau whiwhita.
- He whakahihiko whaiaro, he nahanaha, ka ū ahakoa ngā pōraruraru.
- Me kairangi rawa te whakawhitiwhiti whakaaro e taea ai te whakapā atu ki ngā rōpū rerekē pēnei i te marea, ngā hapori, ngā hoa mātauranga, ngā rōpū kaupapa ki te whare taonga, puta noa i ngā tāngata o te whare taonga.
- Ka taea te ū ki ngā aukatinga
- He kaiwhakawhitiwhiti kōrero ahakoa te wāhi

**He Oranga Tangata ka ao**